

WORK UNIT 1
SPEAKING ON THE TELEPHONE

We start with
SESSION 1:
HOW TO MANAGE PEOPLE

We continue with
SESSION 2:
SPEAKING ON THE TELEPHONE

Finally, we have some interesting:
COMMUNICATION ACTIVITIES

When you are done with
two Sessions and Communication Activities

in which we learn

in which we learn

in which we learn

- 1. Don't forget take the ONLINE FINAL EXAM and
 - 2. Hand in the FINAL TASKS (Writing/Reading/Listening/Speaking Skills) to evaluation proces.
- Good luck and welcome!

